

LICENSING COMMITTEE

MEETING TO BE HELD IN CIVIC HALL, LEEDS ON
TUESDAY, 9TH FEBRUARY, 2016 AT 10.00 AM

MEMBERSHIP

Councillors

N Buckley	Alwoodley;
R Downes	Otley and Yeadon;
J Dunn	Ardsley and Robin Hood;
B Gettings	Morley North;
M Harland (Chair)	Kippax and Methley;
G Hussain	Roundhay;
G Hyde	Killingbeck and Seacroft;
A Khan	Burmantofts and Richmond Hill;
B Selby	Killingbeck and Seacroft;
C Townsley	Horsforth;
G Wilkinson	Wetherby;
B Flynn	Adel and Wharfedale;
M Ingham	Burmantofts and Richmond Hill;
S McKenna	Garforth and Swillington;
A Ogilvie	Beeston and Holbeck;

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2011 and paragraphs 13-16 of the Members' Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive apologies for absence (If any)</p>	
6			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To approve the minutes of the last meeting held on 15th December 2015</p> <p>(Copy attached)</p>	1 - 4
7			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes.</p>	
8			<p>CHANGES TO THE HACKNEY CARRIAGE TRADE FORUM MEETINGS CONSTITUTION.</p> <p>To consider a report by the Head of Elections, Licensing and Registration which sets out details of proposed changes to the Hackney Carriage forum constitution, and to approve the proposed amendment to the existing frequency of such meetings.</p> <p>(Report attached)</p>	5 - 8

Item No	Ward/Equal Opportunities	Item Not Open		Page No
9			<p>REVIEW OF DRIVER LICENSING REQUIREMENT FOR GROUP II MEDICALS</p> <p>To consider a report by the Head of Elections, Licensing and Registration which seeks the views of the Committee as to whether or not the existing Group II medical policy is sufficient in terms of public safety or if it needs to be strengthened by more frequent medical assessments.</p> <p>(Report attached)</p>	9 - 34
10			<p>ACTIVITY UPDATE: TAXI AND PRIVATE HIRE LICENSING 1ST JANUARY TO 31 DECEMBER 2015</p> <p>To consider a report by the Head of Elections, Licensing and Registration which provides a summary of the activity undertaken the Taxi and Private Hire Licensing Section during the period 1st January to 31 December 2015</p> <p>(Report attached)</p>	35 - 44
11			<p>LICENSING COMMITTEE WORK PROGRAMME 2016</p> <p>To note the contents of the Licensing Committee Work Programme for 2016/17.</p> <p>(Copy attached)</p>	45 - 48
12		10.4(1, 2, 3, 7)	<p>ENTERTAINMENT LICENSING SECTION - ANNUAL REPORT JANUARY - DECEMBER 2015</p> <p>To consider a report by the Head of Elections, Licensing and Registration which provides a summary of the issues dealt with by the Entertainment Licensing Section during the period January to December 2015.</p> <p>(Report attached)</p>	49 - 62

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13	Wetherby	10.4(3, 7a)	<p>MINT FESTIVAL 2015 - MEMBERS DEBRIEF</p> <p>To consider a report by the Head of Elections, Licensing and Registration which provides details of the de-brief following the Mint Festival 2015 held at Wetherby Racecourse between the 19th and 20th September 2015.</p> <p>(Report attached)</p>	63 - 74
14			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note the next meeting will take place on Tuesday 8th March 2016 at 10.00am in the Civic Hall, Leeds.</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete</p>	